

Bishop Hoffman Catholic School
Governing Board
Minutes

October 20, 2011, 6:00 p.m.
Sacred Heart Parish

Members Present: Pat Militello, Tim Cullen, Anne Marquis, Vince Militello, Elaine Rosengarten, Kathy Stierwalt, Fr. Ken Lill, Fr. Mike Zacharias, Mary Yeager, Amy Salazar, Brad Culbert, Denice Hirt, and Bob Dulaney

Meeting was called to order at 6:00 p.m.; Tim Cullen began with a prayer.

Brad Culbert was introduced; he is representing Sacred Heart Church.

Denice Hirt made a motion to approve the minutes of 9/14/2011, Elaine Rosengarten seconded it; all approved.

Old Business

- Vince Militello nominated Mary Yeager to be Vice Chair; Anne Marquis seconded it, all approved.
- Committees are as follows
 - Executive: Fr. Mike Zacharias, Fr. Ken Lill, Pat Militello, and Mary Yeager
 - Marketing: Denice Hirt
 - Catholic Identity: Anne Marquis and Kathy Stierwalt
 - Facilities: Vince Militello
 - Nominating: Amy Salazar
 - Finance: Elaine Rosengarten

Reports

Superintendent-Tim Cullen

- Technology Update-The 20 member Tech Cohort received Ipad2s today. The Cohort will pilot the Ipad2 use at all three Campuses. The group will meet monthly starting in November.
- Accreditation Process- (Ohio Catholic School Accrediting Association) Work days were October 10th (SJCC) and October 17th (SH/SJ). The Steering Committee is in place and will be meeting today. There will be a survey process for Staff, Students, Parents, and Governing Board. The Accreditation process will be in connection with BHCS Strategic Plan.
- Annual Fund Drive-Comprehensive Funds for all of BHCS. There will be a letter campaign and article in the Voice.
- Excel Club- Inaugural induction ceremony on October 27 at 1:30 in the SJCC gym.
- Little Streaks-Spirit Club for Pre School through 3rd grade students.
- Legislation-HB for vouchers and special education “scholarship”
- Bishop Blair to visit seniors at St Ann's Bishop Hoffman Hall.
- Kairos Retreat-Sunday through Wednesday
- Thank you to Fr. Ken Lill and Fr. Mike Zacharias for designating a section in the weekly bulletins for BHCS.
- Sacred Heart and St. Joseph campuses will have Powerschool for the second semester

Marketing-Denice Hirt

Tim Cullen covered Marketing in his report.

Finance-Bob Dulaney

- The first three months were impacted by the situation of one year ago. September is the first month of the new contracts and will provide a better review to do a forecast for the rest of the year.
- Used ACH for Preschool payments in October.

- Revised design for monitoring tuition assistance and scholarships.
- Improvement to business procedures is ongoing, will be making changes to reduce the number of purchase orders being used.
- Researching Sweep Accounts

Catholic Identity-Fr. Ken Lill and Fr. Mike Zacharias

Fr. Ken and Fr. Mike both questioned Catholic Identity vs. Catholic Practice. They are concerned about the students' lack of attendance at Saturday/Sunday Mass. They feel the committee's focus needs to shift. Anne will take this information to her committee.

Facilities-Vince Militello

Vince will meet with representatives from each parish. Capital improvements need to be prioritized and a policy developed for those improvements.

The next meeting will be Thursday, November 17 at 6:00.

Kathy Stierwalt made a motion; Elaine Rosengarten seconded it, all approved.

Respectfully submitted,
Susan Berryman