

Bishop Hoffman Catholic School

To reach and teach the Mind, Body, Heart and Soul of each child to bring them closer to God

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Governing Board Meeting

Thursday, August 17th, 2017

Attendees: Dr. Mark Hoelzle, Chair, Darcy Woolf, Vice-Chair, Todd Drusback, Otto Gonzalez, Tim Luc, Cyle Stull, Bill Keating, Fr. Michael Roemmele

Administration: Dave Perin, interim superintendent, Ann Whitfield SH campus principal

Excused: Fr. Kyzystof Kardzis, Fr. Nathan Bockrath, Steve Foos, Pam Snell, Karen Darr

Opening prayer: Dr. Hoelzle, 6:00pm

Introductions made for all attendees.

Marketing: Goals for upcoming year discussed. Mr. Perin mentioned a press release is in the works for the Think Tank, tying in a marketing strategy to notify the public of the availability of technology. Other aspects to market included being proactive in meeting needs of children. Outreach through social media should continue. The recruitment and retention of students is also a priority, as is outreach to alumni, leading hopefully to establishment of an endowment for BHCS. Mr. Perin notified the board that Angie Halbisen will be in charge of public relations for BHCS. Darcy Woolf and Todd Drusback agreed to serve on this committee.

Finance: Goals discussed were making sure we are maximizing the collection of the government funds available to us, considering the proper tuition amount for the Junior High Academy and considering an increase in parish subsidy (if funds are available). Bill Keating will consider serving on this committee.

Catholic Identity: Goal would be developing a transition plan for leadership for this committee in the event that Fr. Nathan is assigned elsewhere next year by the diocese. Mrs. Whitfield mentioned having an in-service for staff on "what a retreat is." Otto Gonzalez agreed to serve on this committee.

Building and Grounds: Group discussed the need for the development of a policy related to expenditures for school buildings on parish grounds. Steve Foos will be asked to serve on this committee. Cyle Stull and Bill Keating expressed a desire to serve on this committee as well.

Governance Committee: Todd Drusback mentioned a need for a fresh start for this committee, possibly to narrow its focus. Mark Hoelzle will ask Karen Darr for her opinion on the future of this committee.

Minutes from June 2017 reviewed. Todd Drusback made motion to approve, Tim Luc seconded. Minutes approved unanimously.

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Principal's Report: Mrs. Whitfield mentioned the new carpeting makes the building look new, the office looks more inviting and the murals are beautiful. She was very thankful to the PTO and all who donated. A kindergarten class has been added and a teacher has been hired.

Superintendent Report: Mr. Perin is looking at the staffing needs for BHCS for the next 4-5 years. Mentioned he is unsure of the future of the 6th grade location (Sacred Heart vs. Junior High Academy). Currently we are 15 students ahead of budget. The previous year finished in the black financially. Discussion was held on the comment from executive committee regarding part-time staff benefits. Per business manager calculations, offering part-time staff a 20% discount for dependent would cost the system \$7500 this year. Bill Keating made a motion to offer this discount (20% tuition discount to part-time staff), Todd Drusback. Further discussion included recommendations for further decisions that affect budget be run through the finance committee. Motion passed.

During replacement of flooring in preschool building, moisture was noted in the basement. Maintenance has been notified. Temporary fixes are in place. The paint was tested for lead and found to be lead free. The board recommended to the administration to start obtaining bids for repairs as well as notifying Sacred Heart parish, including the building and grounds committee and SH business manager. A cost-sharing agreement still needs to be worked out.

Mr. Perin completed his report by informing us that the student handbook is being updated with a cell phone use policy in place. He also has met with the Fremont City Schools Superintendent on ways our systems can work together.

Motion to adjourn by Bill Keating, seconded by Darcy Woolf.

Meeting adjourned 8:15 pm

Submitted,

Mark Hoelzle MD