

Bishop Hoffman Catholic School
Governing Board
Minutes

January 19, 2012, 6:00 p.m.
Sacred Heart Parish

Members Present: Pat Militello, Tim Cullen, Vince Militello, Elaine Rosengarten, Fr. Ken Lill, Fr. Mike Zacharias, Mary Yeager, Denice Hirt, Kathy Stierwalt, and Bob Dulaney

Members absent: Brad Culbert, Amy Salazar, and Anne Marquis

Finance Committee Members Present: Dick Holland, Tom Mosser, Judy Zavela, Pam Boyer, and Nancy Patterson

Meeting was called to order at 6:04 p.m.; Tim Cullen began with a prayer.

Kathy Stierwalt made a motion to approve the minutes of 11/17/2011, Mary Yeager seconded it; all approved.

Discussion Items

Pat Militello read the statute description of the Finance Committee, discussion was held on the budget process and a timeline for completion.

Reports

Finance-Bob Dulaney

- Presented a budget proposal along with the contents of the plan, as well as items to consider.
- Pat Militello will send a letter to the parishes for subsidy request.
- Pre-School requested to begin charging a \$20 monthly supply fee, Kathy Stierwalt made a motion to approve this request, Vince Militello seconded it; all approved.

Superintendent-Tim Cullen

- Accreditation Process-February 21 will be an in-service day for the BHCS faculty and staff.
- Reviewed the upcoming events for Catholic Schools week at all three campuses.
- Presented a draft of the Sacred Heart/St. Joseph Campuses Parent and Student handbook.

Marketing-Denice Hirt

- News-Messenger will be running an ad for Open House/Check Us Out day.
- Working on an app for mobile phones.
- Web site work continues.

Catholic Identity-Pat Militello

- Working to define the committee's role and purpose.
- Begin creating a job description for a new chaplain/campus minister.

Facilities-Vince Militello

- A list of needs or wishes for each building was presented, due to time constraints this was tabled to a later date.

A motion to adjourn was made by Denice Hirt and seconded by Kathy Stierwalt; all approved.

Respectfully submitted,
Susan Berryman