**Bishop Hoffman Catholic School**

**Governing Board Meeting**

**Thursday, October 17, 2024 – 5:30 pm.**

**SJCC Irish Room**

Present: Suzy Jenkins, Grant Mercer, Ann Wright, Danielle Macielewicz, Shawn Tooman, Vince Militello, Denny Rectanwald, Bill Schell, Fr. Chris Kardzis, Fr. Matt Frisbee, and Deacon Tim Walters.

Administration: Kim Cope- SJCC Campus Principal, Evelyn Clark-Director of Faith Formation

Special Guest- Greg Kohler- Finance Committee

Absent: Karly Cross- Sacred Heart Campus

Called to order at 5:40 pm

Opening Prayer: Evelyn Clark

Greg Kohler- Finance Committee Representative continues discussion of adjustment of tuition in light of Ed choice expansion.

• In the past, Bishop Hoffman Catholic schools has given $537,000 of financial aid to its families. Currently the finance committee is reevaluating that cost as well as the process of issuing financial aid. A handout was provided that was discussed at the finance committee meeting with a proposed sliding scale of percentage of financial aid to be issued to families that would bring total cost to the BHC system two $395,239.

• The discussed proposal attempts to give firm guidelines on how financial aid is dispersed and decrease cost to the school system

• Mr. Rectanwald recommends discussing the proposed plan with the enrollment coordinator. Mrs. Cope expresses concern regarding losing families with any change in the financial aid distribution. She recommends contacting the Diocese regarding their experience with other systems in this area.

• The board agrees to discuss presented proposal with the enrollment coordinator and research other school systems and return to discussion in November. Mr. Kohler thanked and dismissed at 6:20 pm.

Review of meeting minutes from September. Proposed changes include spelling corrections. Motion to accept minutes: Fr. Matt, 2nd: Mr. Rectanwald, passes unanimously.

**Principal Reports:**

Mrs Cope, SJCC:

• John Whisler has ordered new motor for the bleachers and is moving forward with quotes for the milk cooler.

• Mrs. Cope has met with possible curriculum specialist and plans to move forward with hiring in order to advance strategic plan specifically in regard to curriculum alignment.

• Six applicants for the Director of development position have been received. Appointment set in principles plan to interview ASAP. Miss Jenny Freeh continues on hourly small capacity basis.

• Mrs. Cope reviewed Ed choice, including what is required, renewal application, and other criteria. Mrs. Cope voices that she believes test results will likely be required for state to continue to provide choice money. Therefore, BHS system test results will be very important.

Ms. Cross, SH

• Verbal update provided to executive committee and no issues identified at this time beyond what will be discussed by buildings and grounds.

Evelyn Clark- Director of faith formation

• Eucharistic adoration completed with music provided by students for the first time!

• Continues to complete retreat details for all levels.

• Preparation for Advent season and penance services

**Committee Reports:**

**Building & Grounds:**

• Buildings and grounds committee meeting minutes presented and reviewed by all board members.

• Sacred Heart items: blinds for gym, mats behind the basketball hoops, Jim to be painted during Christmas by Zach Wonderly, heating system to be looked at by Deacon Tim.

• SJCC items: lentil leak continues to be investigated, chemistry lab superficial update completed, walk-in cooler project completed, concrete quote for pad for bike rack and dumpster completed and moving forward through finance, quote being provided for Eastside landscape, bus number 12 continues with repairs with plan to be done by October 18, green van has been repaired, white van brakes are done, milk, cooler requiring repairs, and quotes being obtained, Mr. Whisler is looking into repairing the water fountain on the third floor, and the cleaning of the Rachael statue in front of the school to be completed by Bruce Frederick.

**Catholic Identity:**

**•** Meeting minutes presented and reviewed by all board members.

• Point of note- to new members approved and added to Committee

**Finance Committee:**

**•** Meeting minutes presented and reviewed by board members

• Tuition breakdown and financial aid discussed per Greg Kohler at the beginning of the meeting

• No capital items requested for approval at this time

• Karly Cross requested an update of two area rugs for Sacred Heart entrances. Approved by finance committee with 1st: Denny Rectanwald, second Grant Mercer, pass unanimously

**Strategic Planning:**

• Start of fundraising opportunities, and possibilities discussed to fund recommendations from strategic plan. Continue to have great participation from volunteers from action committees!

The Governing Board adjourned at 7:08 and went to executive session.